



BOARD OF PORT COMMISSIONERS
PORT OF REDWOOD CITY
MINUTES
REGULAR MEETING
WEDNESDAY, 8:00 AM
NOVEMBER 13, 2024

CHAIR: STAN MAUPIN
VICE CHAIR: NANCY C. RADCLIFFE
SECRETARY: MIKE CLAIRE
COMMISSIONER: CHU CHANG
COMMISSIONER: DANI GASPARINI

I. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

The Board of Port Commissioners held its regular meeting in person at the Port Administrative Offices and via video/teleconference, pursuant to Government Code Section 54953(e). Members of the public participated in the meeting as well as remotely via the Zoom platform or in person at the Port Administrative Offices. Pursuant to the Ralph M. Brown Act, all votes were by roll call and the meeting was available to the public to attend and provide public comments via audio/video teleconference.

Chair Stan Maupin, presiding

Commissioners Present: Dani Gasparini, Chu Chang, Mike Claire, Nancy C. Radcliffe and Stan Maupin

Commissioners Absent: None

Port Executives Present: Executive Director, Kristine A. Zortman and Director of Finance and Administration, Rajesh Sewak and Port Attorney, Francois X. Sorba

Chair Maupin called the meeting to order at 8:00 AM. Clerk of the Board Linda Alvarado conducted roll call and confirmed a meeting quorum with Commissioners Gasparini, Chang, Radcliffe and Maupin in attendance. Commissioner Claire led the Pledge of Allegiance.

II. PUBLIC COMMENT —

Executive Director Zortman confirmed that there were no members of the public in attendance at the meeting who wished to make public comment on non-agendized items.

III. APPROVAL OF MINUTES — SEPTEMBER 25, 2024

After inviting public comment, Chair Maupin confirmed with Executive Director Zortman that there were no members of the public who wished to make public comment on this agenda item. Chair Maupin recommended approval of minutes dated September 25, 2024. A motion to approve minutes dated September 25, 2024, was made by Commissioner Radcliffe and was seconded by Commissioner Claire. The motion passed by a unanimous voice roll call vote of all Commissioners present.

IV. APPROVAL OF CLAIMS — OCTOBER 9, 2024 AND OCTOBER 23, 2024

After inviting public comment, Chair Maupin confirmed with Executive Director Zortman that there were no members of the public who wished to make public comment on this agenda item. Chair Maupin recommended approval of claims dated October 9, 2024 and October 23, 2024. A motion to approve claims dated October 9, 2024 and October 23, 2024, was made by Commissioner Radcliffe and was seconded by Commissioner Chang. The motion passed by a unanimous voice roll call vote of all Commissioners present.

V. ORDINANCES — NONE

VI. RESOLUTIONS

A. RESOLUTION OF THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY ACCEPTING GRANT FROM THE US DEPARTMENT OF HOMELAND SECURITY UNDER THE PORT'S FISCAL YEAR 2024 PORT SECURITY GRANT PROGRAM (PSPG) AND AUTHORIZING EXECUTION OF DOCUMENTS

Executive Director Zortman introduced Christie Coats, Director of Director of Operations. Ms. Coats presented a brief presentation highlighting the five projects the Port of Redwood City (Port) submitted to the U.S. Department of Homeland Security Port Security (DHS) Grant Program. Ms. Coats stated the Port submitted a grant application for a

total project amount of \$1,510,200. Ms. Coats stated as a public agency, the Port would be required to provide 25% matching funds (\$503,400) of the total project cost and the federal share would be \$2,013,600. Ms. Coats stated accepting this grant from the DHS will assist the Port in satisfying various state/federal security requirements by providing the Port with much needed funds to conduct and maintain security of the wharves, alongside local, state, and federal partners. Ms. Coats stated funds will secure a new boat for Redwood City Police Department to utilize as well as upgrading power and pump issues within the Port. After inviting public comment, Chair Maupin confirmed with Executive Director Zortman that there were no members of the public who wished to make public comment on this agenda item. A motion to adopt the resolution was made by Commissioner Gasparini and was seconded by Commissioner Chang. The motion passed by a unanimous voice roll call vote of all Commissioners present.

B. RESOLUTION OF THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY APPROVING STANDARD NINTH AMENDMENT TO SUBLEASE AGREEMENT - (PORTSIDE INVESTORS - PHASE I LEASE AGREEMENT) - (SCOTT GRANET, AN INDIVIDUAL)

After inviting public comment, Chair Maupin confirmed with Executive Director Zortman that there were no members of the public who wished to make public comment on this agenda item. A motion to adopt the resolution was made by Commissioner Chang and was seconded by Commissioner Claire. The motion passed by a unanimous voice roll call vote of all Commissioners present.

VII. MOTIONS — NONE

VIII. REPORTS/PRESENTATIONS — NONE

IX. EXECUTIVE DIRECTOR'S REPORT

Executive Director Zortman announced the U.S. Environmental Protection Agency (EPA) grant approval of \$1.9 million to the Port. Executive Director Zortman announced staff accepted the American Association of Port Authority (AAPA) Lighthouse Award, an award given to recognize exceptional port projects that exemplify hard work, innovation, and the pursuit of excellence. On November 5, 2024 staff hosted a Port tour with Captain Baldueza and his team with the United States Coast Guard. On November 12, 2024 staff attended the Propeller Club of Northern California Storms, Flooding and Sea Level Defense Conference 2024 (SFSLD 2024), where Executive Director Zortman spoke.

X. MATTERS OF BOARD INTEREST

On October 10, 2024 Commissioner Radcliffe attend San Francisco Water Emergency Transportation Authority (WETA) meeting where maritime education and shipbuilding was discussed along with discussion on expansion and reestablishing maritime industry in the Bay Area. On November 9, 2024 Commissioner Claire attended Rock the Dock stating the event was great. Commissioner Claire added his appreciation to the Port for collaborating with the non-profit Live Music Fostering Community. On November 10, 2024 Commissioner Maupin attended a luncheon hosted by Bobby Winston of the Working Waterfront Coalition (WWC). Mr. Winston discussed programs that introduce career opportunities in the Maritime Industry. On November 14, 2024 Commissioner Maupin and Executive Director Zortman spoke at the City of Redwood City Council meeting presenting the Port's annual update, Commissioners Radcliffe and Gasparini also attended. On November 4, 2024 Commissioner Maupin attended the National Port Partner Emergency Response Summit.

XI. CLOSED SESSION — NONE

XII. ADJOURNMENT — TO REGULAR MEETING OF NOVEMBER 27, 2024

After inviting public comment, Chair Maupin confirmed with Executive Director Zortman that there were no members of the public who wished to make public comment on this agenda item. A motion to adjourn the meeting was made by Commissioner Claire and seconded by Commissioner Chang. The motion passed by a unanimous voice roll call vote of all Commissioners present. The meeting was adjourned by Chair Maupin at 8:28 AM to its next regularly scheduled meeting on November 27, 2024.