



BOARD OF PORT COMMISSIONERS
PORT OF REDWOOD CITY
AGENDA
REGULAR MEETING
WEDNESDAY, 8:00 AM
DECEMBER 11, 2024

CHAIR: STAN MAUPIN
VICE CHAIR: NANCY C. RADCLIFFE
SECRETARY: MIKE CLAIRE
COMMISSIONER: CHU CHANG
COMMISSIONER: DANI GASPARINI

*****HYBRID MEETING — IN-PERSON AND BY VIDEOCONFERENCE*****

The BOARD OF PORT COMMISSIONERS (BOARD) hereby provides notice that it will hold a regular meeting of the BOARD. This meeting of the Board will be held in the Port Administrative Offices (located at 675 Seaport Boulevard, Redwood City, California 94063), and by teleconference pursuant to Government Code Section 54953(e). Members of the public will be able to participate in the meeting remotely via the Zoom platform or in person at the Port Administrative Offices. The public is welcome to attend in person or alternatively via Zoom. PURSUANT TO THE RALPH M. BROWN ACT, ALL VOTES SHALL BE BY ROLL CALL.

Members of the public may also access and observe the meeting by joining by video teleconference via Zoom at: <https://zoom.us/join> Meeting ID: 985 1201 8699 Password: 85917060
Or use this link: <https://us06web.zoom.us/j/98512018699?pwd=dTc3a09SMWN5bDFQMFZMSDM4WVNSZz09>

To join by audio teleconference: Phone: (669) 900-6833 or (346) 248-7799 Meeting ID: 985 1201 8699
The Port of Redwood City is not responsible for a member of the public's technical ability to participate in the meeting.

HOW TO PROVIDE PUBLIC COMMENTS BEFORE THE BOARD MEETING:

Members of the public may also submit public comments on items of public interest that are within the subject matter jurisdiction of the Board via email to publiccomments@redwoodcityport.com. All public comments received by 7:45 AM on the date of the Board meeting will be read into the record with a time limit of three minutes per commenter unless otherwise indicated.

HOW TO PROVIDE PUBLIC COMMENTS DURING THE BOARD MEETING:

By video conference, use the "Raise Hand" feature to request to speak.
By teleconference, press *9 to "Raise Hand" (request to speak) and *6 to unmute.

Members of the public in attendance at the meeting who wish to speak on a matter within the jurisdiction of the Board of Port Commissioners should complete a speaker's slip to be recognized by the Chair at the appropriate time. Public comment from video teleconference will be heard first.

AGENDA ITEM

- I. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE
- II. PUBLIC COMMENT — The Chair of the Board will recognize members of the public to make public comments on items of public interest that are within the subject matter jurisdiction of the Board. Comments on non-agendized items will be taken during the Public Comment period. Comments pertaining to agendized items will be taken at the time the agenda item is considered. Public comments received via email as provided above will be read into the record with a time limit of three minutes per commenter. No action will be taken on any public comment on a matter not appearing on the Agenda as a separate item unless otherwise authorized by law.
- III. APPROVAL OF MINUTES — OCTOBER 9, 2024
ACTION: MOTION TO APPROVE; PUBLIC COMMENT; ROLL CALL VOTE
- IV. APPROVAL OF CLAIMS — NOVEMBER 8, 2024 AND NOVEMBER 26, 2024
ACTION: MOTION TO APPROVE; PUBLIC COMMENT; ROLL CALL VOTE
- V. ORDINANCES — NONE

VI. RESOLUTIONS — NONE

VII. MOTIONS

- A. MOTION OF THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY APPROVING CALENDAR YEAR 2025 REGULAR MEETING SCHEDULE OF THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY**

CEQA: THE ACTION BEFORE THE BOARD IS NOT SUBJECT TO CEQA REVIEW PROCESS PURSUANT TO RESOURCE CODE, SECTION 21065 AND GUIDELINES, SECTION 15378

ACTION: MOTION TO APPROVE; PUBLIC COMMENT; ROLL CALL VOTE

- B. MOTION TO APPROVE SECOND AMENDMENT TO AGREEMENT FOR PROFESSIONAL CONSULTING SERVICES REDWOOD CITY FERRY TERMINAL PROJECT ENVIRONMENTAL IMPACT REPORT (CDM SMITH, INC.)**

CEQA: THE ACTION BEFORE THE BOARD IS NOT SUBJECT TO CEQA REVIEW PROCESS PURSUANT TO RESOURCE CODE, SECTION 21065 AND GUIDELINES, SECTION 15378

ACTION: MOTION TO APPROVE; PUBLIC COMMENT; ROLL CALL VOTE

VIII. REPORTS/PRESENTATIONS — NONE

IX. EXECUTIVE DIRECTOR'S REPORT

X. MATTERS OF BOARD INTEREST

XI. CLOSED SESSION

- A. CONFERENCE WITH LEGAL COUNSEL — ANTICIPATED LITIGATION — BASED ON EXISTING FACTS AND CIRCUMSTANCES, THE LEGISLATIVE BODY OF THE LOCAL AGENCY HAS DECIDED TO INITIATE OR IS DECIDING WHETHER TO INITIATE LITIGATION." GOVERNMENT CODE, SECTION 54956 (D) (4) NUMBER OF CASES: 12**

- B. CONFERENCE WITH REAL PROPERTY NEGOTIATOR PURSUANT TO GOVERNMENT CODE SECTION 54956.8 PROPERTY: APPROXIMATELY 175,991 SQUARE FEET OF AREA AND IMPROVEMENTS AND APPROXIMATELY 7,000 SQUARE FEET OF BUILDING AREA LOCATED AT 525 SEAPORT BLVD., REDWOOD CITY, CA 94063 UNDER NEGOTIATIONS: PRICE AND TERMS NEGOTIATING PARTIES: PORT – KRISTINE A. ZORTMAN, TRISH WAGNER, RAJ SEWAK UNIVAR**

- C. CONFERENCE WITH REAL PROPERTY NEGOTIATOR PURSUANT TO GOVERNMENT CODE SECTION 54956.8 PROPERTY: APPROXIMATELY 98,446 SQUARE FEET OF AREA AND IMPROVEMENTS LOCATED AT 679 SEAPORT BLVD. UNDER NEGOTIATIONS: PRICE AND TERMS NEGOTIATING PARTIES: PORT – KRISTINE A. ZORTMAN, TRISH WAGNER, CHRISTIE COATS CLEAN HARBORS**

XII. ADJOURNMENT — TO REGULAR MEETING OF DECEMBER 25, 2024

ACTION: MOTION TO APPROVE; PUBLIC COMMENT; ROLL CALL VOTE

DOCUMENTS: Public records that relate to an agenda item for an open session of a regular meeting of the Board of the Port Commissioners, which are released less than 72 hours prior to the meeting, are available to the public at the Port offices at 675 Seaport Boulevard, Redwood City, CA 94063.

ALTERNATIVE AGENDA FORMATS: The Board of the Port Commissioners will provide public records in appropriate alternative formats upon request by any person with a disability consistent with the federal Americans with Disabilities Act of 1990 and disability related accommodation to enable participating in the public meeting consistent with federal Americans with Disabilities Act of 1990. Please send a written request to the Clerk of the Board at the Port of Redwood City, 675 Seaport Boulevard, Redwood City, CA 94063, or via email at info@redwoodcityport.com and include address, phone number and brief description of the requested materials and preferred alternative format or auxiliary ad or service at least seven calendar days before the meeting.



BOARD OF PORT COMMISSIONERS
PORT OF REDWOOD CITY
MINUTES
REGULAR MEETING
WEDNESDAY, 8:00 AM
OCTOBER 9, 2024

CHAIR: STAN MAUPIN
VICE CHAIR: NANCY C. RADCLIFFE
SECRETARY: MIKE CLAIRE
COMMISSIONER: CHU CHANG
COMMISSIONER: DANI GASPARINI

I. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

The Board of Port Commissioners held its regular meeting in person at the Port Administrative Offices and via video/teleconference, pursuant to Government Code Section 54953(e). Members of the public participated in the meeting as well as remotely via the Zoom platform or in person at the Port Administrative Offices. Pursuant to the Ralph M. Brown Act, all votes were by roll call and the meeting was available to the public to attend and provide public comments via audio/video teleconference.

Chair Stan Maupin, presiding

Commissioners Present: Dani Gasparini, Chu Chang, Mike Claire, Nancy C. Radcliffe and Stan Maupin

Commissioners Absent: None

Port Executives Present: Executive Director, Kristine A. Zortman and Director of Finance and Administration, Rajesh Sewak

Chair Maupin called the meeting to order at 8:00 AM. Executive Director Zortman conducted roll call and confirmed a meeting quorum with Commissioners Gasparini, Chang, Claire, Radcliffe and Maupin in attendance. All Commissioners led the Pledge of Allegiance.

II. PUBLIC COMMENT —

Executive Director Zortman confirmed that there were no members of the public in attendance at the meeting who wished to make public comment on non-agendized items.

A portion of Agenda item IX. was moved with no objections.

IX. EXECUTIVE DIRECTOR'S REPORT

Executive Director Zortman recognized the Operations Team members Jorge Ganoza, Pratap Singh and Paolo Ceccato as three integral Port staff members. Executive Director Zortman stated they did a fabulous job setting up PortFest keeping their smiles, willingness, and positive attitudes throughout the heat, noting this year's PortFest was the hottest on record.

Chair Maupin thanked all Port operations staff and stated his amazement at the positive can-do attitudes and quick reactions to items needing attention.

III. APPROVAL OF MINUTES — JULY 24, 2024 AND SEPTEMBER 11, 2024

After inviting public comment, Chair Maupin confirmed with Executive Director Zortman that there were no members of the public who wished to make public comment on this agenda item. Chair Maupin recommended approval of minutes dated July 24, 2024. A motion to approve minutes dated July 24, 2024 was made by Commissioner Radcliffe and was seconded by Commissioner Claire. The motion passed 3-0-2 by voice roll call vote with Commissioner Gasparini and Chang abstaining due to the change in the meeting's quorum.

Chair Maupin recommended approval of minutes dated September 11, 2024. A motion to approve minutes dated September 11, 2024, was made by Commissioner Chang and was seconded by Commissioner Radcliffe. The motion passed by a unanimous voice roll call vote of all Commissioners present.

IV. APPROVAL OF CLAIMS — SEPTEMBER 25, 2024

After inviting public comment, Chair Maupin confirmed with Executive Director Zortman that there were no members of the public who wished to make public comment on this agenda item. Chair Maupin recommended approval of claims dated September 25, 2024. A motion to approve claims dated September 25, 2024, was made by Commissioner Claire and was seconded by Commissioner Gasparini. The motion passed by a unanimous voice roll call vote of all Commissioners present.

V. ORDINANCES — NONE

VI. RESOLUTIONS

A. RESOLUTION OF THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY ACCEPTING BIDS FOR THE MAINTENANCE DREDGING 2024 PROJECT AT THE PORT OF REDWOOD CITY; AUTHORIZING EXECUTION OF AGREEMENT FOR SAID WORK; AND DIRECTING RETURN OF SECURITY DEPOSITS (THE DUTRA GROUP)

CEQA: THE ACTION BEFORE THE BOARD FOR CONSIDERATION TODAY IS NOT SUBJECT TO THE CEQA REVIEW PROCESS PURSUANT TO RESOURCE CODE, SECTION 21065 AND GUIDELINES, SECTION 15378.

Executive Director Zortman introduced Christie Coats, Director of Operations, Don Snaman, Contractor for the Port to answer questions. Commissioner Claire stated he is aware that low bids have a potential to increase, with a change order and inquired on the risk of the project costs being increased from the original *not to exceed amount* stated in the agreement. Coats stated approval of change orders will be at the Port’s discretion. Snaman stated there are some fixed costs such as pre-dredge survey, unit costs for the volume of the location, that may slightly change.

After inviting public comment, Chair Maupin confirmed with that there were no members of the public who wished to make public comment on this agenda item. A motion to adopt the resolution was made by Commissioner Claire and was seconded by Commissioner Radcliffe. The motion passed by a unanimous voice roll call vote of all Commissioners present.

VII. MOTIONS — NONE

VIII. REPORTS/PRESENTATIONS — NONE

IX. EXECUTIVE DIRECTOR’S REPORT

Executive Director Zortman stated it was exciting to see the community at this year’s PortFest, she also noted the slight decrease in attendance was likely due to the heat. Executive Director Zortman stated it was a great day on the water and thanked Port staff and the operations team. On September 25, 2024 staff attended Bay Planning Coalitions Board Meeting. On September 30, 2024 staff attended the Chamber of San Mateo County Symposium for new candidates within the City of Redwood City. On October 2, 2024 staff attended the San Francisco Marine Exchange Board Meeting, including significant topics of discussion regarding vessel traffic and cyber security matters. On October 8 and 16 the Port launched the new series of Lunch and Learn, stating staff has received positive feedback at the well-attended luncheons. Executive Director Zortman thanked Commissioners Gasparini and Chang for attending Lunch and Learn on October 8, 2024. On October 10, 2024 staff will attend Bay Planning Coalition Dredge and Beneficial Symposium. On October 14, 2024 Chair Maupin and staff will be presenting the Port’s annual update to the City Council summarizing fiscal year 2024, highlights and goals for the upcoming fiscal year. On October 27, 2024 staff attended the San Francisco Bay Conservation and Development Commission workshop on regional shoreline adaptation plan, stating it is important for the Port to be involved in guaranteeing that we are working and advancing in all matters that relates to sea level rise.

X. MATTERS OF BOARD INTEREST

Commissioner Radcliffe thanked the Port for sponsoring the City of Redwood City Library Foundation Upscale Pub Crawl Fundraiser slated for October 9, 2024. Commissioner Claire thanked and congratulated staff for their hard work in preparation of and execution of PortFest. Commissioner Chang attended PortFest stating it was wonderful, hot and the music was great. On September 25, 2024 Chair Maupin attended the US Coast Guard SF Sector meeting on search and rescue and firefighting. On October 4, 2024 Chair Maupin attended the monthly 101/84 AD HOC Council Meeting, stating the project is moving along.

XI. CLOSED SESSION

A. CONFERENCE WITH REAL ESTATE NEGOTIATOR (PRICE AND TERMS OF PAYMENT) PURSUANT TO GOVERNMENT CODE SECTION 54956.8

PROPERTY: APPROXIMATELY 46,043 SQUARE FEET OF WATER AND MARINA AREA LOCATED AT 455 SEAPORT COURT, REDWOOD CITY, CA 94063

**NEGOTIATING PARTIES: KRISTINE A. ZORTMAN, RAJESH SEWAK, TRISH WAGNER, PORT OF REDWOOD CITY
GARRETT MARINA GROUP, INC.**

Chair Maupin convened the Board into a Closed Session at 8:17 AM for the above matter.

Chair Maupin reconvened the Board into Open Session at 8:49 AM, stating no reportable actions from Closed Session.

XII. ADJOURNMENT — TO REGULAR MEETING OF OCTOBER 23, 2024

After inviting public comment, Chair Maupin confirmed with Executive Director Zortman that there were no members of the public who wished to make public comment on this agenda item. A motion to adjourn the meeting was made by Commissioner Radcliffe and seconded by Commissioner Claire. The motion passed by a unanimous voice roll call vote of all Commissioners present. The meeting was adjourned by Chair Maupin at 8:50AM to its next regularly scheduled meeting on October 23, 2024.



**BOARD OF PORT COMMISSIONERS
PORT OF REDWOOD CITY**

STAFF REPORT

DATE: December 11, 2024
ITEM NO: VII.A
SUBMITTED BY: Linda Alvarado, Clerk of the Board
TITLE: MOTION OF THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY APPROVING CALENDAR YEAR 2025 REGULAR BOARD MEETING SCHEDULE OF THE BOARD OF PORT COMMISSIONER OF THE CITY OF REDWOOD CITY

RECOMMENDATION

Staff recommends that the Board of Port Commissioners (Board) approve the 2025 calendar year Board of Port Commissioners Regular Meeting dates.

BACKGROUND

The Port of Redwood City (Port) typically convenes its regular Board meetings on the second and fourth Wednesday of each month, however in several instances these meeting dates may fall on holidays which then require staff to send out publication of cancelation. The Board meeting publication procedures are mandated pursuant to the Ralph M. Brown Act (Brown Act) which sets strict timeframes for public agencies to adhere and comport with for public meetings with the respective governing board.

ANALYSIS

In order to improve the Port's transparency, reduce confusion with shifting holidays and other calendar conflicts, and streamline administrative practices, staff is recommending that the Board approve, in totality, the 2025 calendar year meeting dates. The approval of the calendar year 2025 meeting dates does not preclude the Port from holding special meetings, as may be applicable, pursuant to the Brown Act.

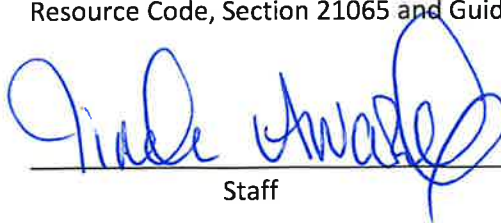
Cost Recovery	N/A
Port 2020 Vision	Comports with the Port's 2020 Vision transparency and streamlined operations
Budget	N/A

ALTERNATIVES

The Board could choose not to approve the calendar year 2025 meeting dates which would then require staff time and resources to publicly cancel those meetings which may fall on holidays or have other calendar conflicts.

ENVIRONMENTAL REVIEW

The action before the Board for consideration today is not subject to the CEQA review process pursuant to Resource Code, Section 21065 and Guidelines, Section 15378.



Staff



Executive Director

ATTACHMENTS

- A. 2025 calendar year Board of Port Commissioners Regular Meeting dates



ATTACHMENT A

PORT OF REDWOOD CITY

Serving Silicon Valley

Port Commissioners
Chu Chang
Mike Claire
Dani Gasparini
Stan Maupin
Nancy C. Radcliffe

2025 Calendar Year Board of Port Commissioners Regular Meeting Dates

Day	Date	Scheduled Start Time
Wednesday	January 8, 2025	8:00am
Wednesday	January 22, 2025	8:00am
Wednesday	February 12, 2025	8:00am
Wednesday	February 26, 2025	8:00am
Wednesday	March 12, 2025	8:00am
Wednesday	March 26, 2025	8:00am
Wednesday	April 9, 2025	8:00am
Wednesday	April 23, 2025	8:00am
Wednesday	May 14, 2025	8:00am
Wednesday	May 28, 2025	8:00am
Wednesday	June 11, 2025	8:00am
Wednesday	June 25, 2025	8:00am
Wednesday	July 9, 2025	8:00am
Wednesday	July 23, 2025	8:00am
Wednesday	August 13, 2025	8:00am
Wednesday	August 27, 2025	8:00am
Wednesday	September 10, 2025	8:00am
Wednesday	September 24, 2025	8:00am
Wednesday	October 8, 2025	8:00am
Wednesday	October 22, 2025	8:00am
Wednesday	November 12, 2025	8:00am
Wednesday	December 10, 2025	8:00am



**BOARD OF PORT COMMISSIONERS
PORT OF REDWOOD CITY**

DATE: December 11, 2024

ITEM NO: VII.B

SUBMITTED BY: Don Snaman, Contractor via Kristine A. Zortman, Executive Director

TITLE: MOTION OF THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY TO APPROVE SECOND AMENDMENT TO AGREEMENT FOR PROFESSIONAL CONSULTING SERVICES – REDWOOD CITY FERRY TERMINAL PROJECT ENVIRONMENTAL IMPACT REPORT (CDM SMITH, INC.)

RECOMMENDATION

Staff recommends that the Board of Port Commissioners (Board) authorize approval of the Second Amendment to Agreement for Professional Consulting Services with CDM Smith, Inc. (CDM Smith), for additional budget relating to preparation an Environmental Impact Report (EIR) for a new passenger ferry terminal and future visitor-serving uses at the Port of Redwood City (Port) on the 9-acre parcel adjacent to Redwood Creek and Westpoint Slough.

BACKGROUND

On March 22, 2023, the Board approved execution of an Agreement for Professional Consulting Services with CDM Smith to prepare an EIR for a new passenger ferry terminal (Original Agreement). Improvements related to the new ferry terminal include installation of a San Francisco Bay Ferry-compliant floating dock, gangway and covered walkway, 250-space parking lot, relocation of Union Pacific railroad tracks, improvements to Seaport Boulevard within Pacific Shores Center and extension of the Bay Trail to the new ferry terminal. The services in the Original Agreement were to be billed on a time and materials basis not to exceed \$1,253,270. Based on initial meetings between the Port and CDM Smith, it was decided there was a need for additional services to the Original Agreement to include future visitor-serving uses in the EIR. The future visitor-serving uses to be analyzed in the EIR include a 3-story hotel, separate stand-alone restaurant and office building. On October 11, 2023, the Board approved the First Amendment to Agreement for Professional Consulting Services to include the analysis of the future visitor-serving uses in the EIR billed on a time and materials basis not to exceed \$340,751. Total fees of the Original Agreement and the First Amendment was not to exceed \$1,594,021.

ANALYSIS

On December 2, 2024, CDM Smith submitted a Request for Additional Budget for the Redwood City Ferry Terminal Project EIR in the amount of \$94,000 (Exhibit A). CDM Smith has performed or intends to perform additional services that were not contemplated in the Original Agreement or the First Amendment. In summary, the Initial Study required additional hours relating to comments from SF Bay Ferry and City of Redwood City staff; additional visual simulations were required relating to the future visitor-serving uses; additional wake/wave modeling and SF Bay Ferry trial observations were required to better assess potential shoreline impacts; additional hours relating to comments from Redwood City Fire Department and potential impacts to public services; additional traffic analyses relating to comments from SF Bay Ferry and City of Redwood City staff; and increases in project management due to delays and the additional services.

CDM Smith is proposing to complete all of the scope of work in their Second Amendment request in the amount of \$94,000, or a 6% increase over the Original Agreement and First Amendment of \$1,594,021. The additional services outlined in the Second Amendment request will cause an additional delay in completing the EIR by about 6 months, with Administrative Draft EIR estimated to be complete in Summer 2025. This delay will not adversely impact the funding from San Mateo County Transportation Authority.

DATE: December 11, 2024

ITEM NO: VII.B

TITLE: MOTION OF THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY TO APPROVE SECOND AMENDMENT TO AGREEMENT FOR PROFESSIONAL CONSULTING SERVICES – REDWOOD CITY FERRY TERMINAL PROJECT ENVIRONMENTAL IMPACT REPORT (CDM SMITH, INC.)

Port staff is recommending approval of the Second Amendment to Agreement for Professional Consulting Services to complete the Redwood City Ferry Terminal Environmental Impact Report as outlined in their proposal.

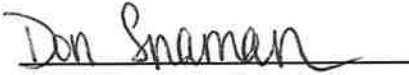
Cost Recovery	N/A
Port 2020 Vision	Comports with the Port's 2020 Vision
Budget	Included in the FY2025 Port budget

ALTERNATIVES

Port staff could be directed to continue with the preparation of the EIR without the additional budget requested in the Second Amendment and attempt to find savings in other tasks from the Original Agreement and First Amendment.

ENVIRONMENTAL REVIEW

The action before the Board for consideration today is not subject to the CEQA review process pursuant to Resource Code, Section 21065 and Guidelines, Section 15378. The additional services to complete the Environmental Impact Report will be CEQA-compliant.


Staff


Executive Director

ATTACHMENTS

- A. Second Amendment to Agreement for Professional Consulting Services with exhibit, dated December 2, 2024

ATTACHMENT A

**SECOND AMENDMENT TO AGREEMENT FOR
PROFESSIONAL CONSULTING SERVICES
Redwood City Ferry Terminal Project Environmental Impact Report
(CDM Smith, Inc.)**

THIS AGREEMENT, made and entered into this _____ day of December 2024 (this “Second Amendment”), by and between the Port of Redwood City, a municipal corporation of the State of California (“Port”), and CDM Smith, Inc., a Massachusetts corporation, of San Francisco, California (“Consultant”) amends the agreement entered into by and between the same parties on March 22, 2023 (the “Agreement”).

W I T N E S S E T H :

WHEREAS, Port requires professional consulting services in connection with the preparation of an Environmental Impact Report for a Redwood City Ferry Terminal at the Port of Redwood City (the “Project”); and

WHEREAS, Port has asked Consultant to render additional technical services for the Redwood City Ferry Terminal Project Environmental Impact Report; and

WHEREAS, Consultant has presented to the Port a proposal dated December 2, 2024, entitled “Request for Additional Budget for the Redwood City Ferry Terminal Project Environmental Impact Report (EIR)” (the “December 2, 2024 Proposal”).

NOW, THEREFORE, the parties hereto agree as follows:

SECTION I

The following is added to Agreement, Paragraph 1 (a), “Consultant’s Services”:

“Consultant shall perform the additional services described in Consultant’s December 2, 2024 Proposal, consisting of two (2) pages marked Exhibit A, attached hereto and by this reference incorporated herein.”

ATTACHMENT A

The following is added to Agreement, Paragraph 2, "Compensation; Expenses; Payment":

"Port shall compensate Consultant for all services to be performed and all costs to be incurred by Consultant or on behalf of Consultant pursuant to the December 2, 2024 Proposal in the amount not to exceed Ninety Four Thousand and No/100 Dollars (\$94,000)."

The following is added to Agreement, Paragraph 8, "Schedule":

"Consultant shall generally adhere to the schedule set forth in the Proposal attached to the Agreement (the "Original Schedule"), provided that said schedule is hereby modified by adding approximately 12 months to the Original Schedule as a result of initial delay and the addition of the scope of work described in Exhibit A, attached hereto."

SECTION II

1. PARAGRAPH HEADINGS. Paragraph headings as used herein are for convenience only and shall not be deemed to be a part of such paragraphs and shall not be construed to change the meaning thereof.

2. CONFLICT. In the event of a conflict or discrepancy between the terms, conditions and/or language of the Agreement and the terms, conditions and/or language of this Second Amendment, the terms, conditions, and/or language of this Second Amendment shall prevail.

3. AUTHORITY. The person executing this Second Amendment on behalf of Consultant warrants that he/she has the power and authority to do so on behalf of Consultant and that by executing this Second Amendment, Consultant is bound by the terms and conditions of this Second Amendment.

ATTACHMENT A

IN WITNESS WHEREOF, the parties hereto have executed this Second Amendment the day and year first hereinabove written.

PORT OF REDWOOD CITY, a municipal corporation of the State of California

By: _____
Port Executive Director

ATTEST:

Secretary

CDM Smith, Inc.

By: _____
Name

Title

EXHIBIT A



December 2, 2024

Ms. Kristine Zortman, Executive Director
Port of Redwood City
675 Seaport Boulevard
Redwood City, CA 94063

(Submitted electronically)

Subject: Request for Additional Budget for the Redwood City Ferry Terminal Project
Environmental Impact Report (EIR)

Dear Ms. Zortman:

CDM Smith Inc. appreciates the opportunity to collaborate on this important project with the Port. As we are working through different tasks, we have been identifying additional effort that is needed to complete the project tasks, this effort could not be foreseen and thus was not scoped and budgeted in the original work plan.

This is to request an additional \$94,000 for the project budget. Please find below a table that lists the task where additional budget is being requested with corresponding justification for the request. It is broken out for each task by the amount of work related to the original ferry terminal project and the amount of work related to the programmatic land uses.

Task	Original Project (Ferry Terminal)	Programmatic Land Uses	Total	Justification
1. Task 2 EIR Scoping	\$10,000	\$4,000	\$14,000	Additional reviews/revisions of site plan and initial study. Our contract called for up to two rounds of reviews and revisions of the initial study prior to the final screencheck, and we actually had three rounds before the final screencheck was prepared. The contract called for development of draft and final site plan drawing. Three drawings were submitted and an additional draft reviewed virtually.
2. Task 3.1a Aesthetics	\$0	\$18,000	\$18,000	Greater level of effort was required than originally anticipated for the visual simulations. This included preparing an aerial view with a model of the entire project site, resulting in additional modeling work, reviews, and coordination.

EXHIBIT A



Ms. Kristine Zortman
November 21, 2024
Page 2

Task	Original Project (Ferry Terminal)	Programmatic Land Uses	Total	Justification
3. Task 3.6 Hydrology and Water Quality	\$ 9,000	\$ 0	\$9,000	Wake observations by COWI on the Ball Park Ferry on September 15th, recording video and providing a report. Recalibration of the model in response to the wake observations.
4. Task 3.10 Public Services and Utilities	\$ 12,000	\$ 0	\$12,000	Additional coordination on the public services analysis due to input from the City Fire Department, resulting in the need for additional coordination with the internal team and other agencies, additional research, and revisions to the administrative draft EIR analysis.
5. Task 3.12 Transportation/Traffic	\$ 9,000	\$ 0	\$9,000	Additional ridership, traffic and VMT analysis due to WETA's request to add 20 percent more service as a contingency. Additional coordination and updates to the report to incorporate separate review comments provided by WETA and the City.
6. Task 9.1 Project coordination meetings, QAQC activities, Final scope/ budget/ schedule, invoicing	\$23,500	\$8,500	\$32,000	Additional Project Management to accommodate 3-month schedule extension to June 2025 for delivery of the draft EIR.
Total Additional Budget requested	\$63,500	\$30,500	\$94,000	

We appreciate your consideration of this budget request. If you have any questions, please feel free to contact me at (415) 653-3317 or hurrellwe@cdmsmith.com.

Sincerely,

William E. Hurrell, PE
Vice President
CDM Smith Inc.

Accepted:

Kristine Zortman, Executive Director

Date: _____