



BOARD OF PORT COMMISSIONERS PORT OF REDWOOD CITY MINUTES

REGULAR MEETING
WEDNESDAY, 8:00 AM
OCTOBER 11, 2023

CHAIR: LORIANNA KASTROP
VICE CHAIR: STAN MAUPIN
SECRETARY: NANCY C. RADCLIFFE
COMMISSIONER: RICHARD S. CLAIRE
COMMISSIONER: RALPH A. GARCIA

I. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

The Board of Port Commissioners held its regular meeting in person at the Port Administrative Offices and via video/teleconference, pursuant to Government Code Section 54953(e). Members of the public participated in the meeting as well as remotely via the Zoom platform or in person at the Port Administrative Offices. Pursuant to the Ralph M. Brown Act, as amended by AB 361, all votes were by roll call and the meeting was available to the public to attend and provide public comments via audio/video teleconference.

Chair Kastrop, presiding

Commissioners Present: Richard Claire, Ralph Garcia, Nancy C. Radcliffe, Stan Maupin and Lorianna Kastrop

Commissioners Absent: None

Port Executives Present: Executive Director, Kristine A. Zortman; Director of Finance and Administration, Rajesh Sewak and Port Attorney, Francois X. Sorba

Chair Kastrop called the meeting to order at 8:00 AM. Clerk of the Board Linda Alvarado conducted roll call and confirmed a meeting quorum with Commissioners Claire, Garcia, Radcliffe, Maupin and Kastrop in attendance. Commissioner Garcia led the Pledge of Allegiance.

II. PUBLIC COMMENT —

Executive Director Zortman confirmed that there were no members of the public who wished to make public comment on non-agendized items.

III. APPROVAL OF MINUTES — September 13, 2023, and September 27, 2023

Executive Director Zortman confirmed that there were no members of the public who wished to make public comment on this agenda item. A motion to approve the minutes dated September 13, 2023 and September 27, 2023 was made by Commissioner Radcliffe and was seconded by Commissioner Maupin. The motion passed by a unanimous voice roll call vote of all Commissioners present.

IV. APPROVAL OF CLAIMS — NONE

V. ORDINANCES — NONE

VI. RESOLUTIONS

A. RESOLUTION OF THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY APPROVING FIRST AMENDMENT TO SUBLEASE AGREEMENT- (PORTSIDE INVESTORS - PHASE I LEASE AGREEMENT) - (JAZBA SPORTS)

After inviting public comment, Chair Kastrop confirmed with Executive Director Zortman that there were no members of the public who wished to make public comment on this agenda item. A motion to adopt the resolution was made by Commissioner Garcia and was seconded by Commissioner Radcliffe. The motion passed by a unanimous voice roll call vote of all Commissioners present.

B. RESOLUTION OF THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY ACCEPTING GRANT FROM THE STATE OF CALIFORNIA DEPARTMENT OF PARKS AND RECREATION DIVISION OF BOATING AND WATERWAYS; AUTHORIZING THE EXECUTION OF THE AGREEMENT BETWEEN PORT AND THE DIVISION OF BOATING AND WATERWAYS (SURRENDERED AND ABANDONED VESSEL EXCHANGE)

After inviting public comment, Chair Kastrop confirmed with Executive Director Zortman that there were no members of the public who wished to make public comment on this agenda item. A motion to adopt the resolution was made by Commissioner Radcliffe and was seconded by Commissioner Maupin. The motion passed by a unanimous voice roll call vote of all Commissioners present.

VII. MOTIONS

A. MOTION OF THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY TO APPROVE FIRST AMENDMENT TO CDM SMITH, INC. PROFESSIONAL CONSULTING SERVICES AGREEMENT DATED MARCH 22, 2023 – CDM SMITH, INC.

Executive Director Zortman introduced Don Snaman, the Port's Project Manager along with CDM Smith, Inc. (CDM Smith) representatives William Hurrell and Kathleen Owston. Snaman stated on March 22, 2023 the Board approved execution of a Professional Service Agreement with CDM Smith, for CEQA services for the future ferry terminal. Snaman also stated on September 20, 2023 CDM Smith submitted an amendment request for additional programmatic CEQA services that the original proposal did not include. After inviting public comment, Chair Kastrop confirmed with Executive Director Zortman that there were no members of the public who wished to make public comment on this agenda item. A motion to adopt the motion was made by Commissioner Radcliffe and was seconded by Commissioner Maupin. The motion passed by a unanimous voice roll call vote of all Commissioners present.

VIII. REPORTS/PRESENTATIONS — NONE

IX. EXECUTIVE DIRECTOR'S REPORT

Executive Director Zortman stated October 7, 2023 PortFest was a phenomenal success. She highlighted operations staff, Messenger Events and Trish Wagner for the success and coordination of the event. On October 4, 2023 Port staff, Seaport Industrial Associates and the Port's regional supply chain members hosted the first Lunch and Learn Working Waterfront Boat Tour on Marine Science Institute's Vessel *The Brownlee*. Executive Director Zortman stated this pilot program included a brief educational presentation of the Redwood City waterfront and beyond and is focused on broadening our outreach and Port profile. Executive Director Zortman stated this is another event that Trish Wagner made a huge success. Executive Director Zortman stated on October 13, 2023 the Port will be hosting the second Lunch and Learn Working Waterfront Boat Tour.

X. MATTERS OF BOARD INTEREST

On September 28, 2023 Commissioner Maupin attended the FEMA exercise at the Port. On October 4, 2023 Commissioner Maupin attended the Port's Lunch and Learn Working Waterfront Boat Tour. On October 7, 2023 Commissioner Maupin attended PortFest and stated he is excited to see what is next. Commissioner Maupin met with Ms. Gina Papan, Metropolitan Transportation Commissioner where the discussion was focused on the 101/84 project. On October 16, 2023 Commissioner Maupin will meet with City Staff and tour 101/84. Commissioner Radcliffe thanked the Port for their support of the Redwood City Library Foundation's Annual Pub Crawl. On October 7, 2023 Chair Kastrop reported that she attended PortFest and stated it was excellent. Chair Kastrop expressed her gratitude to the Marine Science Institute that made available their Vessel *The Brownlee* for both PortFest and Working Waterfront Tours. She also thanked Seaport Industrial Association for their Working Waterfront Tours, as they do every year. Chair Kastrop also thanked Trish Wagner and Messenger Events.

XI. CLOSED SESSION

A. CONFERENCE WITH REAL ESTATE NEGOTIATOR (Price and Terms of Payment) pursuant to Government Code Section 54956.8

Property: Approximately 46,043 square feet of water and marina area located at 455 Seaport Court, Redwood City, CA 94063

**Negotiating Parties: Kristine A. Zortman, Rajesh Sewak, Trish Wagner, Port of Redwood City
Garrett Marina Group, Inc.**

Chair Kastrop convened the Board into a Closed Session at 8:17 AM for the above matter.

Chair Kastrop reconvened the Board into Open Session at 9:00 AM, stating no reportable actions from Closed Session.

XII. ADJOURNMENT — TO REGULAR MEETING OF OCTOBER 25, 2023

After inviting public comment, Chair Kastrop confirmed with Executive Director Zortman that there were no members of the public who wished to make public comment on this agenda item. A motion to adjourn the meeting was made by Commissioner Garcia and seconded by Commissioner Radcliffe. The motion passed by a unanimous voice roll call vote of all Commissioners present. The meeting was adjourned by Chair Kastrop at 9:00 AM to its next regularly scheduled meeting on October 25, 2023.