



BOARD OF PORT COMMISSIONERS
PORT OF REDWOOD CITY
MINUTES
REGULAR MEETING
WEDNESDAY, 8:00 AM
DECEMBER 11, 2024

CHAIR: STAN MAUPIN
VICE CHAIR: NANCY C. RADCLIFFE
SECRETARY: MIKE CLAIRE
COMMISSIONER: CHU CHANG
COMMISSIONER: DANI GASPARINI

I. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

The Board of Port Commissioners held its regular meeting in person at the Port Administrative Offices and via video/teleconference, pursuant to Government Code Section 54953(e). Members of the public participated in the meeting as well as remotely via the Zoom platform or in person at the Port Administrative Offices. Pursuant to the Ralph M. Brown Act, all votes were by roll call and the meeting was available to the public to attend and provide public comments via audio/video teleconference.

Chair Stan Maupin, presiding

Commissioners Present: Dani Gasparini, Mike Claire, Nancy C. Radcliffe and Stan Maupin

Commissioners Absent: Chu Chang

Port Executives Present: Executive Director, Kristine A. Zortman; Director of Finance and Administration, Rajesh Sewak and Port Attorney, Francois X. Sorba

Chair Maupin called the meeting to order at 8:00 AM. Executive Director Zortman conducted roll call and confirmed a meeting quorum with Commissioners Gasparini, Claire, Radcliffe and Maupin in attendance. Commissioner Maupin led the Pledge of Allegiance.

II. PUBLIC COMMENT —

Executive Director Zortman confirmed that there were no members of the public in attendance at the meeting who wished to make public comment on non-agendized items.

III. APPROVAL OF MINUTES — OCTOBER 9, 2024

After inviting public comment, Chair Maupin confirmed with Executive Director Zortman that there were no members of the public who wished to make public comment on this agenda item. Chair Maupin recommended approval of minutes dated October 9, 2024. A motion to approve minutes dated October 9, 2024 was made by Commissioner Radcliffe and was seconded by Commissioner Claire. The motion passed 4-0 by roll call vote with Commissioner Chang having an excused absence.

IV. APPROVAL OF CLAIMS — NOVEMBER 8, 2024 AND NOVEMBER 26, 2024

After inviting public comment, Chair Maupin confirmed with Executive Director Zortman that there were no members of the public who wished to make public comment on this agenda item. Chair Maupin recommended approval of claims dated November 8, 2024 and November 26, 2024. A motion to approve claims dated November 8, 2024 and November 26, 2024, was made by Commissioner Claire and was seconded by Commissioner Radcliffe. The motion passed 4-0 by roll call vote with Commissioner Chang having an excused absence.

V. ORDINANCES — NONE

VI. RESOLUTIONS — NONE

VII. MOTIONS

A. MOTION OF THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY APPROVING CALENDAR YEAR 2025 REGULAR MEETING SCHEDULE OF THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY

Executive Director Zortman introduced Linda Alvarado, Clerk of the Board. Ms. Alvarado presented the 2025 Regular Board Meeting calendar dates. She also stated an amendment request be made to the submitted calendar of dates,

APPROVED MINUTES
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675 SEAPORT BOULEVARD | REDWOOD CITY, CA 94063

stating the start date of the calendar commences January 22, 2025 in-lieu of January 8, 2025. After inviting public comment, Chair Maupin confirmed with Executive Director Zortman that there were no members of the public who wished to make public comment on this agenda item. A motion to approve Calendar Year 2025 Regular Meeting Schedule of the Board of Port Commissioners was made by Commissioner Radcliffe and was seconded by Commissioner Gasparini. The motion passed 4-0 by roll call vote with Commissioner Chang having an excused absence.

B. MOTION TO APPROVE SECOND AMENDMENT TO AGREEMENT FOR PROFESSIONAL CONSULTING SERVICES REDWOOD CITY FERRY TERMINAL PROJECT ENVIRONMENTAL IMPACT REPORT (CDM SMITH, INC.)

Executive Director Zortman stated the Port entered into a contract with CDM Smith to move forward with the CEQA process of the future ferry program that includes both the ferry terminal and elements to the 9-acres as it relates to the ferry project. Executive Director Zortman stated as the project continues to evolve, a slight rate increase to the original contract rate has been presented, therefore an amendment to the agreement the approved contract was being brought forth. Executive Director Zortman introduced Don Snaman, Project Manager for the Port and Katie Owston, Environmental Planner for CDM Smith. Mr. Snaman stated Executive Director Zortman summarization of the request was excellent. Mr. Snaman stated the slight rate increase request is reasonable and was included in the original contract agreement. Commissioner Radcliffe inquired if the wake analysis is measured differently with various locations. Mr. Snaman stated the Port was fortunate to have the Ball Park Pilot Program to review and analyze the anticipation of incoming and outgoing wakes. After inviting public comment, Chair Maupin confirmed with Executive Director Zortman that there were no members of the public who wished to make public comment on this agenda item. A motion to approve Second Amendment to Agreement for Professional Consulting Services Redwood City Ferry Terminal Project and Environmental Impact Report was made by Commissioner Radcliffe and was seconded by Commissioner Claire. The motion passed 4-0 by roll call vote with Commissioner Chang having an excused absence.

VIII. REPORTS/PRESENTATIONS — NONE

IX. EXECUTIVE DIRECTOR'S REPORT

Executive Director Zortman stated staff is working diligently to ascertain infrastructure failure with the storm water and sewer pumps. On November 19, 2024 staff hosted a Port tour for the San Francisco Bay Conservation & Development Commission (BCDC). On December 5, 2024 staff attended the California Air Resources Board (CARB) workshop focused on ocean-going vessels. On December 5, 2024 staff attended BCDC meeting. On December 10, 2024 staff attended Seaport Industrial Associations (SIA) annual meeting. Executed Director Zortman stated SIA recognized, celebrated and congratulated Clem Molony's retirement, he served SIA for 27 years. On December 16, 2024 staff will attend the Metropolitan Transportation Commission (MTC) meeting and comment on Plan Bay Area 2050+. Executive Director Zortman stated the vessel count is positive, the Port will be closing strong in the month of December. Director Zortman reported dredging within the channel commenced.

X. MATTERS OF BOARD INTEREST

On December 9, 2024 Commissioners Radcliffe, Gasparini and Maupin attended City Council meeting where outgoing Council Members were recognized. On December 10, 2024 Commissioners Claire, Radcliffe and Maupin attended Clem Molony's retirement celebration. On November 14, 2024 Commissioner Radcliffe attended Water Emergency Transportation Authority Board Meeting.

XI. CLOSED SESSION

- A. CONFERENCE WITH LEGAL COUNSEL — ANTICIPATED LITIGATION —
BASED ON EXISTING FACTS AND CIRCUMSTANCES, THE LEGISLATIVE BODY OF THE LOCAL AGENCY HAS DECIDED TO INITIATE OR IS DECIDING WHETHER TO INITIATE LITIGATION." GOVERNMENT CODE, SECTION 54956 (D)
(4) NUMBER OF CASES: 12**

- B. CONFERENCE WITH REAL PROPERTY NEGOTIATOR PURSUANT TO GOVERNMENT CODE SECTION 54956.8
PROPERTY: APPROXIMATELY 175,991 SQUARE FEET OF AREA AND IMPROVEMENTS AND APPROXIMATELY 7,000
SQUARE FEET OF BUILDING AREA LOCATED AT 525 SEAPORT BLVD., REDWOOD CITY, CA 94063
UNDER NEGOTIATIONS: PRICE AND TERMS
NEGOTIATING PARTIES: PORT – KRISTINE A. ZORTMAN, TRISH WAGNER, RAJ SEWAK
UNIVAR**
- C. CONFERENCE WITH REAL PROPERTY NEGOTIATOR PURSUANT TO GOVERNMENT CODE SECTION 54956.8
PROPERTY: APPROXIMATELY 98,446 SQUARE FEET OF AREA AND IMPROVEMENTS LOCATED AT 679 SEAPORT
BLVD.
UNDER NEGOTIATIONS: PRICE AND TERMS
NEGOTIATING PARTIES: PORT – KRISTINE A. ZORTMAN, TRISH WAGNER, CHRISTIE COATS
CLEAN HARBORS**

Chair Maupin convened the Board into a Closed Session at 8:22 AM for the above matter.

Chair Maupin reconvened the Board into Open Session at 9:06 AM, stating no reportable actions from Closed Session

XII. ADJOURNMENT — TO REGULAR MEETING OF DECEMBER 25, 2024

After inviting public comment, Chair Maupin confirmed with Executive Director Zortman that there were no members of the public who wished to make public comment on this agenda item. A motion to adjourn the meeting was made by Commissioner Radcliffe and seconded by Commissioner Claire. The motion passed by a unanimous voice roll call vote of all Commissioners present. The meeting was adjourned by Chair Maupin at 9:06 AM to its next regularly scheduled meeting on January 22, 2025.