



BOARD OF PORT COMMISSIONERS PORT OF REDWOOD CITY MINUTES

REGULAR MEETING
WEDNESDAY, 8:00 AM
APRIL 10, 2024

CHAIR: LORIANNA KASTROP
VICE CHAIR: STAN MAUPIN
SECRETARY: NANCY C. RADCLIFFE
COMMISSIONER: RICHARD S. CLAIRE
COMMISSIONER: RALPH A. GARCIA

I. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

The Board of Port Commissioners held its regular meeting in person at the Port Administrative Offices and via video/teleconference, pursuant to Government Code Section 54953(e). Members of the public participated in the meeting as well as remotely via the Zoom platform or in person at the Port Administrative Offices. Pursuant to the Ralph M. Brown Act, all votes were by roll call and the meeting was available to the public to attend and provide public comments via audio/video teleconference.

Vice Chair Maupin, presiding.

Commissioners Present: Ralph Garcia, Nancy C. Radcliffe, and Stan Maupin

Commissioners Absent: Richard Claire and Lorianna Kastrop

Port Executives Present: Executive Director, Kristine A. Zortman; Director of Finance and Administration, Rajesh Sewak and Port Attorney, Francois X. Sorba

Vice Chair Maupin called the meeting to order at 8:00 AM. Clerk of the Board Linda Alvarado conducted roll call and confirmed a meeting quorum with Commissioners Garcia, Radcliffe, and Maupin in attendance. Port Attorney Francois Sorba led the Pledge of Allegiance.

II. PUBLIC COMMENT —

Executive Director Zortman recognized Mr. Jeff Schabowski's non agendized public comment. Mr. Schabowski requested an update on the fishing Pier. Executive Director Zortman stated the fishing pier closed several months after opening due to railing defects and that the Port of Redwood City is currently in litigation with the contractor. Executive Director Zortman reported that there were no other members of the public in attendance at the meeting who wished to make public comments on non agendized items.

III. APPROVAL OF MINUTES — MARCH 13, 2024 AND MARCH 27, 2024

After inviting public comment, Vice Chair Maupin confirmed with Executive Director Zortman that there were no members of the public in attendance at the meeting who wished to make public comment on this agenda item. A motion to approve minutes dated March 13, 2024 and March 27, 2024 was made by Commissioner Radcliffe and was seconded by Commissioner Garcia. The motion passed 3-0 by roll call vote with Commissioner Claire and Chair Kastrop having an excused absence.

IV. APPROVAL OF CLAIMS — MARCH 20, 2024 AND APRIL 3, 2024

After inviting public comment, Vice Chair Maupin confirmed with Executive Director Zortman that there were no members of the public in attendance at the meeting who wished to make public comment on this agenda item. A motion to approve claims dated March 20, 2024 and April 3, 2024 was made by Commissioner Garcia and was seconded by Commissioner Radcliffe. The motion passed 3-0 by roll call vote with Commissioner Claire and Chair Kastrop having an excused absence.

V. ORDINANCES — NONE

VI. RESOLUTIONS

A. RESOLUTION OF THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY APPROVING THE BELOW TARIFF(S)

- 1. RESOLUTION OF THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY AMENDING RESOLUTION P-886 (TARIFF NO. 7) TO CHANGE CERTAIN PROVISIONS OF SAID TARIFF NO.7 – PORT OF REDWOOD CITY MARINA AND PORT AREA**
- 2. RESOLUTION OF THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY APPROVING AND AUTHORIZING AN INCREASE IN TARIFF NO. 8 INCLUDING DOCKAGE, WHARFAGE, DEMURRAGE, STORAGE, SERVICE & FACILITIES, CARGO HANDLING, LINE HANDLING AND MISCELLANEOUS CHARGES**

Executive Director Zortman introduced Connor Revay, Assistant Operations Manager. Mr. Revay gave a brief presentation on both Tariff No. 7 and 8 rate increases. For Tarrif No. 7, Mr. Revay stated the proposed 3% increase are lower yet competitive with other marinas and commercial west coast ports. He also stated Tariff No. 7 specifies rates, charges, rules and regulations for operations of the Redwood City Marina. While Tariff No. 8 sets rules, regulations, rates and service charges for use of the Port’s wharves and cargo handling areas. Revenue will assist in cost for operations, maintenance, and infrastructure. The increase would become effective July 1, 2024. After inviting public comment, Vice Chair Maupin confirmed with Executive Director Zortman that there were no members of the public in attendance at the meeting who wished to make public comment on this agenda item. A motion to approve was made by Commissioner Radcliffe and was seconded by Commissioner Garcia. The motion passed 3-0 by roll call vote with Commissioner Claire and Chair Kastrop having an excused absence.

VII. MOTIONS — NONE

VIII. REPORTS/PRESENTATIONS — NONE

IX. EXECUTIVE DIRECTOR’S REPORT

On April 2, 2024 Executive Zortman attended San Mateo County Transportation Authority Citizens Advisory Committee (CAC) Meeting and April 4, 2024 she also attended San Mateo Transportation Authority County Board of Directors Meeting. Executive Zortman presented attendees with an update on the ferry program. On April 9, 2024 Port staff, Granite Rock, Marine Science Institute and Seaport Industrial Association hosted Lunch and Learn boat tour to educate and offer a view from the bay of the Port. Executive Director Zortman stated attendees viewed a berthed vessel and channel dredging. On April 6, 2024 staff attended Rock the Dock concert, the first concert of this year. Executive Director Zortman concluded her report stating May 4, 2024 the Port will host its Second Annual Drone Show.

X. MATTERS OF BOARD INTEREST

Vice Chair Maupin stated 101/84 project is progressing with meetings. He stated at this time there are no reportable actions. On April 9, 2024 Vice Chair Maupin attended Lunch and Learn boat tour, he recognized and thanked Trish Wagner, Business Development Manager for the well-organized and informative lunch.

XI. CLOSED SESSION -CONFERENCE WITH LEGAL COUNSEL — ANTICIPATED LITIGATION —

A. SIGNIFICANT EXPOSURE TO LITIGATION SUBDIVISION (d) (2) AND (e) (1) OF SECTION 54956.9 OF THE GOVERNMENT CODE (FOUR CASES).

Vice Chair Maupin convened the Board into a Closed Session at 8:13 AM for the above matter.
Vice Chair Maupin reconvened the Board into Open Session at 8:30 AM.
Vice Chair Maupin stated no reportable actions from Closed Session.

XII. ADJOURNMENT — TO REGULAR MEETING OF APRIL 24, 2024

After inviting public comment, Vice Chair Maupin confirmed with Executive Director Zortman that there were no members of the public in attendance at the meeting who wished to make public comment on this agenda item. A motion to adjourn the meeting was made by Commissioner Radcliffe and was seconded by Commissioner Garcia. The motion passed 3-0 by roll call vote with Commissioner Claire and Chair Kastrop having an excused absence. The meeting was adjourned by Vice Chair Maupin at 8:30 AM to its next regularly scheduled meeting on April 24, 2024.