



BOARD OF PORT COMMISSIONERS
PORT OF REDWOOD CITY
MINUTES
REGULAR MEETING
WEDNESDAY, 8:00 AM
OCTOBER 9, 2024

CHAIR: STAN MAUPIN
VICE CHAIR: NANCY C. RADCLIFFE
SECRETARY: MIKE CLAIRE
COMMISSIONER: CHU CHANG
COMMISSIONER: DANI GASPARINI

I. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

The Board of Port Commissioners held its regular meeting in person at the Port Administrative Offices and via video/teleconference, pursuant to Government Code Section 54953(e). Members of the public participated in the meeting as well as remotely via the Zoom platform or in person at the Port Administrative Offices. Pursuant to the Ralph M. Brown Act, all votes were by roll call and the meeting was available to the public to attend and provide public comments via audio/video teleconference.

Chair Stan Maupin, presiding

Commissioners Present: Dani Gasparini, Chu Chang, Mike Claire, Nancy C. Radcliffe and Stan Maupin

Commissioners Absent: None

Port Executives Present: Executive Director, Kristine A. Zortman and Director of Finance and Administration, Rajesh Sewak

Chair Maupin called the meeting to order at 8:00 AM. Executive Director Zortman conducted roll call and confirmed a meeting quorum with Commissioners Gasparini, Chang, Claire, Radcliffe and Maupin in attendance. All Commissioners led the Pledge of Allegiance.

II. PUBLIC COMMENT —

Executive Director Zortman confirmed that there were no members of the public in attendance at the meeting who wished to make public comment on non-agendized items.

A portion of Agenda item IX. was moved with no objections.

IX. EXECUTIVE DIRECTOR'S REPORT

Executive Director Zortman recognized the Operations Team members Jorge Ganoza, Pratap Singh and Paolo Ceccato as three integral Port staff members. Executive Director Zortman stated they did a fabulous job setting up PortFest keeping their smiles, willingness, and positive attitudes throughout the heat, noting this year's PortFest was the hottest on record.

Chair Maupin thanked all Port operations staff and stated his amazement at the positive can-do attitudes and quick reactions to items needing attention.

III. APPROVAL OF MINUTES — JULY 24, 2024 AND SEPTEMBER 11, 2024

After inviting public comment, Chair Maupin confirmed with Executive Director Zortman that there were no members of the public who wished to make public comment on this agenda item. Chair Maupin recommended approval of minutes dated July 24, 2024. A motion to approve minutes dated July 24, 2024 was made by Commissioner Radcliffe and was seconded by Commissioner Claire. The motion passed 3-0-2 by voice roll call vote with Commissioner Gasparini and Chang abstaining due to the change in the meeting's quorum.

Chair Maupin recommended approval of minutes dated September 11, 2024. A motion to approve minutes dated September 11, 2024, was made by Commissioner Chang and was seconded by Commissioner Radcliffe. The motion passed by a unanimous voice roll call vote of all Commissioners present.

IV. APPROVAL OF CLAIMS — SEPTEMBER 25, 2024

After inviting public comment, Chair Maupin confirmed with Executive Director Zortman that there were no members of the public who wished to make public comment on this agenda item. Chair Maupin recommended approval of claims dated September 25, 2024. A motion to approve claims dated September 25, 2024, was made by Commissioner Claire and was seconded by Commissioner Gasparini. The motion passed by a unanimous voice roll call vote of all Commissioners present.

V. ORDINANCES — NONE

VI. RESOLUTIONS

A. RESOLUTION OF THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY ACCEPTING BIDS FOR THE MAINTENANCE DREDGING 2024 PROJECT AT THE PORT OF REDWOOD CITY; AUTHORIZING EXECUTION OF AGREEMENT FOR SAID WORK; AND DIRECTING RETURN OF SECURITY DEPOSITS (THE DUTRA GROUP)

CEQA: THE ACTION BEFORE THE BOARD FOR CONSIDERATION TODAY IS NOT SUBJECT TO THE CEQA REVIEW PROCESS PURSUANT TO RESOURCE CODE, SECTION 21065 AND GUIDELINES, SECTION 15378.

Executive Director Zortman introduced Christie Coats, Director of Operations, Don Snaman, Contractor for the Port to answer questions. Commissioner Claire stated he is aware that low bids have a potential to increase, with a change order and inquired on the risk of the project costs being increased from the original *not to exceed amount* stated in the agreement. Coats stated approval of change orders will be at the Port's discretion. Snaman stated there are some fixed costs such as pre-dredge survey, unit costs for the volume of the location, that may slightly change.

After inviting public comment, Chair Maupin confirmed with that there were no members of the public who wished to make public comment on this agenda item. A motion to adopt the resolution was made by Commissioner Claire and was seconded by Commissioner Radcliffe. The motion passed by a unanimous voice roll call vote of all Commissioners present.

VII. MOTIONS — NONE

VIII. REPORTS/PRESENTATIONS — NONE

IX. EXECUTIVE DIRECTOR'S REPORT

Executive Director Zortman stated it was exciting to see the community at this year's PortFest, she also noted the slight decrease in attendance was likely due to the heat. Executive Director Zortman stated it was a great day on the water and thanked Port staff and the operations team. On September 25, 2024 staff attended Bay Planning Coalitions Board Meeting. On September 30, 2024 staff attended the Chamber of San Mateo County Symposium for new candidates within the City of Redwood City. On October 2, 2024 staff attended the San Francisco Marine Exchange Board Meeting, including significant topics of discussion regarding vessel traffic and cyber security matters. On October 8 and 16 the Port launched the new series of Lunch and Learn, stating staff has received positive feedback at the well-attended luncheons. Executive Director Zortman thanked Commissioners Gasparini and Chang for attending Lunch and Learn on October 8, 2024. On October 10, 2024 staff will attend Bay Planning Coalition Dredge and Beneficial Symposium. On October 14, 2024 Chair Maupin and staff will be presenting the Port's annual update to the City Council summarizing fiscal year 2024, highlights and goals for the upcoming fiscal year. On October 27, 2024 staff attended the San Francisco Bay Conservation and Development Commission workshop on regional shoreline adaptation plan, stating it is important for the Port to be involved in guaranteeing that we are working and advancing in all matters that relates to sea level rise.

X. MATTERS OF BOARD INTEREST

Commissioner Radcliffe thanked the Port for sponsoring the City of Redwood City Library Foundation Upscale Pub Crawl Fundraiser slated for October 9, 2024. Commissioner Claire thanked and congratulated staff for their hard work in preparation of and execution of PortFest. Commissioner Chang attended PortFest stating it was wonderful, hot and the music was great. On September 25, 2024 Chair Maupin attended the US Coast Guard SF Sector meeting on search and rescue and firefighting. On October 4, 2024 Chair Maupin attended the monthly 101/84 AD HOC Council Meeting, stating the project is moving along.

XI. CLOSED SESSION

A. CONFERENCE WITH REAL ESTATE NEGOTIATOR (PRICE AND TERMS OF PAYMENT) PURSUANT TO GOVERNMENT CODE SECTION 54956.8

PROPERTY: APPROXIMATELY 46,043 SQUARE FEET OF WATER AND MARINA AREA LOCATED AT 455 SEAPORT COURT, REDWOOD CITY, CA 94063

**NEGOTIATING PARTIES: KRISTINE A. ZORTMAN, RAJESH SEWAK, TRISH WAGNER, PORT OF REDWOOD CITY
GARRETT MARINA GROUP, INC.**

Chair Maupin convened the Board into a Closed Session at 8:17 AM for the above matter.

Chair Maupin reconvened the Board into Open Session at 8:49 AM, stating no reportable actions from Closed Session.

XII. ADJOURNMENT — TO REGULAR MEETING OF OCTOBER 23, 2024

After inviting public comment, Chair Maupin confirmed with Executive Director Zortman that there were no members of the public who wished to make public comment on this agenda item. A motion to adjourn the meeting was made by Commissioner Radcliffe and seconded by Commissioner Claire. The motion passed by a unanimous voice roll call vote of all Commissioners present. The meeting was adjourned by Chair Maupin at 8:50AM to its next regularly scheduled meeting on October 23, 2024.