



# BOARD OF PORT COMMISSIONERS PORT OF REDWOOD CITY MINUTES

REGULAR MEETING  
WEDNESDAY, 8:00 AM  
SEPTEMBER 27, 2023

CHAIR: RALPH A. GARCIA  
VICE CHAIR: LORIANNA KASTROP  
SECRETARY: STAN MAUPIN  
COMMISSIONER: RICHARD S. CLAIRE  
COMMISSIONER: NANCY C. RADCLIFFE

## AGENDA ITEM

### I. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

The Board of Port Commissioners held its regular meeting in person at the Port Administrative Offices and via video/teleconference, pursuant to Government Code Section 54953(e). Members of the public participated in the meeting as well as remotely via the Zoom platform or in person at the Port Administrative Offices. Pursuant to the Ralph M. Brown Act, as amended by AB 361, all votes were by roll call and the meeting was available to the public to attend and provide public comments via audio/video teleconference.

Chair Garcia, presiding

Commissioners Present: Nancy C. Radcliffe, Lorianna Kastrop, Stan Maupin, Richard Claire and Ralph Garcia

Commissioners Absent: None

Port Executives Present: Executive Director, Kristine A. Zortman; Director of Finance and Administration, Rajesh Sewak and Port Attorney, Francois X. Sorba

Chair Garcia called the meeting to order at 8:00 AM. Clerk of the Board Linda Alvarado conducted roll call and confirmed a meeting quorum with Commissioners Radcliffe, Kastrop, Maupin, Claire and Garcia in attendance. Commissioner Claire led the Pledge of Allegiance.

### II. PUBLIC COMMENT

Executive Director Zortman confirmed that there were no members of the public who wished to make public comment on non-agendized items.

### III. APPROVAL OF MINUTES — NONE

### IV. APPROVAL OF CLAIMS — SEPTEMBER 13, 2023

Executive Director Zortman confirmed that there were no members of the public who wished to make public comment on this agenda item. A motion to approve the minutes dated September 13, 2023 was made by Commissioner Kastrop and was seconded by Commissioner Maupin. The motion passed by a unanimous voice roll call vote of all Commissioners present.

### V. ORDINANCES — NONE

### VI. RESOLUTIONS

#### A. RESOLUTION OF THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY APPROVEING STANDARD SUBLEASE AMENDMENT – (PORTSIDE INVESTORS – PHASE 1 LEASE AGREEMENT) – (CAPITAL PROGRAM MANAGEMENT, INC.)

After inviting public comment, Chair Garcia confirmed with Executive Director Zortman that there were no members of the public who wished to make public comment on this agenda item. A motion to adopt the resolution was made by Commissioner Maupin and was seconded by Commissioner Radcliffe. The motion passed by a unanimous voice roll call vote of all Commissioners present.

### VII. MOTIONS

#### A. ELECTION OF OFFICERS

After inviting public comment, Chair Garcia confirmed with Executive Director Zortman that there were no members of the public in attendance at the meeting who wished to make public comment on this agenda item.

A motion to elect Commissioner Radcliffe as Secretary was made by Commissioner Maupin and was seconded by Commissioner Kastrop. The motion to elect Commissioner Radcliffe as Secretary passed by a unanimous voice roll call vote of all Commissioners present. A motion to elect Commissioner Maupin as Vice Chair was made by Commissioner Kastrop and was seconded by Commissioner Radcliffe. The motion to elect Commissioner Maupin as Vice Chair passed by a unanimous voice roll call vote of all Commissioners present. A motion to elect Commissioner Kastrop as Chair was made by Commissioner Radcliffe and was seconded by Commissioner Maupin. The motion to elect Commissioner Kastrop as Chair passed by a unanimous voice roll call vote of all Commissioners present.

Newly appointed Chair Kastrop resumed control of the meeting. Chair Kastrop thanked her fellow Commissioners.

#### **VIII. REPORTS/PRESENTATIONS - NONE**

#### **IX. EXECUTIVE DIRECTOR'S REPORT**

On September 13, 2023 Executive Director Zortman attended California Marine Affairs and Navigation Conference's Fall Meeting 2023 In Sacramento. Executive Director Zortman stated on September 15, 2023 the US Army Corps of Engineers (USACE) San Francisco posted the resolution for channel dredging with an estimated bid opening October 16, 2023. On September 18, 2023 Executive Director Zortman and Commissioner Maupin met with the project development team on 101/84 project. On September 20, 2023 Executive Director Zortman attended Bay Planning Coalition and San Francisco Marine Exchange Board meetings where the topics included dredging and beneficial reuse. September 27, 2023 staff will attend a welcome reception for newly appointed, Lt. Col. Timothy Shebasta of USACE. On September 28, 2023 the Port will be hosting its annual FEMA exercise, Executive Director Zortman stated this year's exercise will be smaller than last year's. Executive Director Zortman stated the following events are approaching PortFest on October 7, 2023 and the new Lunch and Learn Working Waterfront Boat Tours with Port Partners on October 4 and October 13, 2023.

#### **X. MATTERS OF BOARD INTEREST**

Outgoing Chair Garcia thanked everyone for their support for last year and stated that it is exciting to see the Port doing better than it ever has before. Chair Kastrop attended the San Francisco Bay Conservation and Development Commission (BCDC) subcommittee meeting called Sediment and Beneficial Reuse Commissioner Working Group, and stated that a member of BCDC asked her to serve on this subcommittee. She also stated that she is pleased to serve on this working group. Commissioner Kastrop apologized for the email that was sent from her account, stating her email was hacked.

#### **XI. CLOSED SESSION - NONE**

#### **XII. ADJOURNMENT — TO REGULAR MEETING OF OCTOBER 11, 2023**

After inviting public comment, Chair Kastrop confirmed with Executive Director Zortman that there were no members of the public who wished to make public comment on this agenda item. A motion to adjourn the meeting was made by Commissioner Garcia and seconded by Commissioner Radcliffe. The motion passed by a unanimous voice roll call vote of all Commissioners present. The meeting was adjourned by Chair Kastrop at 8:15 AM to its next regularly scheduled meeting on October 11, 2023.