



BOARD OF PORT COMMISSIONERS PORT OF REDWOOD CITY MINUTES

REGULAR MEETING
WEDNESDAY, 8:00 AM
JANUARY 25, 2023

CHAIR: RALPH A. GARCIA
VICE CHAIR: LORIANNA KASTROP
SECRETARY: STAN MAUPIN
COMMISSIONER: RICHARD S. CLAIRE
COMMISSIONER: NANCY C. RADCLIFFE

I. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

The Board of Port Commissioners held its regular meeting in person at the Port Administrative Offices and via video/teleconference, pursuant to Government Code Section 54953(e). Members of the public participated in the meeting as well as remotely via the Zoom platform or in person at the Port Administrative Offices. Pursuant to the Ralph M. Brown Act, as amended by AB 361, all votes were by roll call and the meeting was available to the public to attend and provide public comments via audio/video teleconference.

Chair Ralph Garcia, presiding

Commissioners Present: Richard Claire, Nancy C. Radcliffe, Lorianna Kastrop, Stan Maupin and Ralph A. Garcia

Commissioners Absent: None

Port Executives Present: Executive Director, Kristine A. Zortman; Director of Finance and Administration, Rajesh Sewak and Port Attorney, Francois X. Sorba

Commissioner Garcia called the meeting to order at 8:00 AM. Clerk of the Board Linda Alvarado conducted roll call and confirmed a meeting quorum with Commissioners Claire, Radcliffe, Kastrop, Maupin and Garcia in attendance. Commissioner Maupin led the Pledge of Allegiance.

II. PUBLIC COMMENT

Executive Director Zortman confirmed that there were no members of the public in attendance at the meeting who wished to make public comment on non-agendized items.

III. APPROVAL OF MINUTES — December 14, 2022 and January 11, 2023

After inviting public comment, Chair Garcia confirmed with Executive Director Zortman that there were no members of the public in attendance at the meeting who wished to make public comment on this agenda item. Commissioner Kastrop asked that a correction be made to December 14, 2022 minutes. Commissioner Kastrop requested to include Assemblymember Laura Freidman's title for clarity. A motion to approve the amended minutes dated December 14, 2022 was made by Commissioner Radcliffe and was seconded by Commissioner Maupin. The motion passed by a unanimous voice roll call vote of all Commissioners present.

A motion to approve minutes dated January 11, 2023 was made by Commissioner Radcliffe and was seconded by Commissioner Claire. The motion passed 4-1 by roll call vote with Commissioner Maupin abstained due to his excused absence.

IV. APPROVAL OF CLAIMS — January 12, 2023

After inviting public comment, Chair Garcia confirmed with Executive Director Zortman that there were no members of the public in attendance at the meeting who wished to make public comment on this agenda item. A motion to approve claims dated January 12, 2023 was made by Commissioner Kastrop and was seconded by Commissioner Radcliffe. The motion passed by a unanimous voice roll call vote of all Commissioners present.

V. ORDINANCES — NONE

VI. RESOLUTIONS

A. RESOLUTION OF THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY DECLARING THE CONTINUED STATE OF LOCAL EMERGENCY CAUSED BY THE COVID-19 PANDEMIC AND NEED FOR THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY TO CONDUCT HYBRID MEETINGS (IN-PERSON AND TELECONFERENCING MEETINGS) IN ORDER TO PRESERVE PUBLIC HEALTH AND SAFETY

After inviting public comment, Chair Garcia confirmed with Executive Director Zortman that there were no members of the public in attendance at the meeting who wished to make public comment on this agenda item. Executive Director Zortman stated there will be an update to Brown Act Requirements, the Board will be kept apprised. A motion to adopt the resolution was made by Commissioner Kastrop and was seconded by Commissioner Claire. The motion passed by a unanimous voice roll call vote of all Commissioners present.

B. RESOLUTION OF THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY APPROVING THE BELOW SUBLEASE AGREEMENTS:

1. RESOLUTION OF THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY APPROVING STANDARD SUBLEASE AGREEMENT (PORTSIDE INVESTORS - PHASE I LEASE AGREEMENT) (CORNELIA FLETCHER)

2. RESOLUTION OF THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY APPROVING STANDARD SUBLEASE AGREEMENT (PORTSIDE INVESTORS - PHASE I LEASE AGREEMENT) (MICHAEL A. REICH, AS AN INDIVIDUAL)

After inviting public comment, Chair Garcia confirmed with Executive Director Zortman that there were no members of the public in attendance at the meeting who wished to make public comment on this agenda item. A motion to adopt the resolutions was made by Commissioner Maupin and was seconded by Commissioner Kastrop. The motion passed by a unanimous voice roll call vote of all Commissioners present.

VII. MOTIONS — NONE

VIII. REPORTS/PRESENTATIONS

A. FISCAL YEAR 2023 MID-YEAR CARGO TONNAGE REPORT ENDING DECEMBER 31, 2022

After inviting public comment, Chair Garcia confirmed with Executive Director Zortman that there were no members of the public in attendance at the meeting who wished to make public comment on this agenda item. Connor Revay, Assistant Operations Manager presented the Fiscal Year (FY) 2023 mid-year cargo tonnage report ending December 31, 2022. Mr. Revay stated there is an increase of 108,538 MT of maritime cargo tonnage over budget. Mr. Revay concluded his presentation.

IX. EXECUTIVE DIRECTOR'S REPORT

On January 11, 2023 Executive Director Zortman attended California Association of Port Authorities (CAPA) monthly Executive Directors meeting. On February 15, 2023 Executive Director Zortman will attend CAPA Port's Day, in Sacramento. Part of the day will be thanking state electeds for funds that were granted ports during the supply chain issues in 2022. On January 23, 2023 Executive Director Zortman stated the Port issued its annual call for sponsorships, this will be the Ports fifth year offering this sponsorship program. Executive Zortman stated before the holidays the Port issued its Request for Proposal for CEQA services for the future ferry site and received the first round of questions.

X. MATTERS OF BOARD INTEREST

On January 18, 2023 Commissioner Kastrop attended Bay Planning Coalition’s Sustainable Waterfront Meeting, the topic focused on resilience and funding sources. Chair Garcia stated on January 28, 2023 his store, Ralph’s Vacuum and Sewing Center, will be celebrating its 45th year anniversary.

XI. CLOSED SESSION — NONE

XII. ADJOURNMENT — To Regular Meeting of February 8, 2023

After inviting public comment, Chair Garcia confirmed with Executive Director Zortman that there were no members of the public in attendance at the meeting who wished to make public comment on this agenda item. A motion to adjourn the meeting was made by Commissioner Radcliffe and seconded by Commissioner Maupin. The motion passed by a unanimous voice roll call vote of all Commissioners present. The meeting was adjourned by Chair Garcia at 8:23 AM to its next regularly scheduled meeting on February 8, 2023.