



BOARD OF PORT COMMISSIONERS PORT OF REDWOOD CITY MINUTES

REGULAR MEETING
WEDNESDAY, 8:00 AM
April 26, 2023

CHAIR: RALPH A. GARCIA
VICE CHAIR: LORIANNA KASTROP
SECRETARY: STAN MAUPIN
COMMISSIONER: RICHARD S. CLAIRE
COMMISSIONER: NANCY C. RADCLIFFE

AGENDA ITEM

I. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

The Board of Port Commissioners held its regular meeting in person at the Port Administrative Offices and via video/teleconference, pursuant to Government Code Section 54953(e). Members of the public participated in the meeting as well as remotely via the Zoom platform or in person at the Port Administrative Offices. Pursuant to the Ralph M. Brown Act, all votes were by roll call and the meeting was available to the public to attend and provide public comments via audio/video teleconference.

Chair Garcia, presiding

Commissioners Present: Nancy C. Radcliffe, Lorianna Kastrop, Stan Maupin and Ralph Garcia

Commissioners Absent: Richard Claire

Port Executives Present: Executive Director, Kristine A. Zortman; Director of Finance and Administration, Rajesh Sewak and Port Attorney, Francois X. Sorba

Chair Garcia called the meeting to order at 8:00 AM. Clerk of the Board Linda Alvarado conducted roll call and confirmed a meeting quorum with Commissioners Radcliffe, Kastrop, Maupin and Garcia in attendance and Commissioner Claire with an excused absence. Commissioner Maupin led the Pledge of Allegiance.

II. PUBLIC COMMENT

Executive Director Zortman confirmed that there were no members of the public in attendance at the meeting who wished to make public comment on non-agendized items.

III. APPROVAL OF MINUTES — MARCH 22, 2023; APRIL 12, 2023

After inviting public comment, Chair Garcia confirmed with Executive Director Zortman that there were no members of the public wished to make public comment on this agenda item. Commissioner Kastrop noted the minutes dated April 12, 2023 were amended during review. A motion to approve minutes dated March 22, 2023 was made by Commissioner Radcliffe and seconded by Commissioner Kastrop. The motion passed 4-0 by roll call vote with Commissioner Claire having an excused absence. A motion to approve the amended minutes dated April 12, 2023 was made by Commissioner Radcliffe and seconded by Commissioner Maupin. The motion passed 3-0 by roll call vote with Chair Garcia abstaining and with Commissioner Claire having an excused absence.

IV. APPROVAL OF CLAIMS — NONE

V. ORDINANCES

A. INTRODUCTION OF AN ORDINANCE OF THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY ESTABLISHING SALARY PLAN FOR THE OFFICERS AND EMPLOYEES OF THE PORT OF REDWOOD CITY, AND REPEALING ALL ORDINANCES, OR PORTIONS THEREOF, IN CONFLICT HERewith

After inviting public comment, Chair Garcia confirmed with Executive Director Zortman that there were no members of the public in attendance at the meeting who wished to make public comment on this agenda item. A motion to waive the full reading and introduce the ordinance was made by Commissioner Maupin and seconded by Commissioner Kastrop. The motion passed 4-0 by roll call vote with Commissioner Claire having an excused absence.

VI. RESOLUTIONS

A. RESOLUTION OF THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY APPROVING FOURTH AMENDMENT TO EMPLOYMENT AGREEMENT FOR THE POSITION OF PORT MANAGER AND AUTHORIZING THE EXECUTION OF THE AGREEMENT

After inviting public comment, Chair Garcia confirmed with Executive Director Zortman that there were no members of the public in attendance at the meeting who wished to make public comment on this agenda item. Chair Garcia stated that he and Commissioner Claire served on the personnel ad hoc committee early this year relating to Executive Director Zortman's performance. Chair Garcia stated Executive Director Zortman's performance is evident in the elevation of the Port's public profile. She has activated waterfront activities for the community and has increased revenue. Chair Garcia also stated this July will mark five years that Executive Zortman has led the Port. Commissioner Kastrop requested a copy of the final executed amendment to employment agreement. Executive Director Zortman stated a copy of all executed amendments will be sent to the Board. A motion to adopt the resolution was made by Commissioner Maupin and was seconded by Commissioner Radcliffe. The motion passed 4-0 by roll call vote with Commissioner Claire having an excused absence.

B. RESOLUTION OF THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY APPROVING THIRD AMENDMENT TO SUBLEASE AGREEMENT - (PORTSIDE INVESTORS - PHASE I LEASE AGREEMENT) - (S. J. AMOROSO PROPERTIES, CO. INC.)

After inviting public comment, Chair Garcia confirmed with Executive Director Zortman that there were no members of the public in attendance at the meeting who wished to make public comment on this agenda item. A motion to adopt the resolution was made by Commissioner Kastrop and was seconded by Commissioner Maupin. The motion passed 4-0 by roll call vote with Commissioner Claire having an excused absence.

VII. MOTIONS — NONE

VIII. REPORTS/PRESENTATIONS — NONE

IX. EXECUTIVE DIRECTOR'S REPORT

On April 22, 2023 Executive Director Zortman attended Rock the Dock, which had a large attendance. She stated field staff continues enhancing the waterfront. Executive Director Zortman concluded her report recognizing today as Administrative Professionals Day and recognized the work that Linda Alvarado, Clerk of the Board has been doing.

X. MATTERS OF BOARD INTEREST

On April 17, 2023 Commissioner Kastrop attended Water Emergency Transportation Authority (WETA) Board meeting Commissioner Kastrop stated the agenda included the Business Plan Workshop number two, including planning, policies, funding, and strategies to carry out the 2050 WETA Service Vision. An overview of public response surveys were reviewed. She stated she had inserted her opinions on the survey. On April 21, 2023 Commissioner Kastrop attended San Mateo County Economic Development Association's Progress Seminar where she shared information on the ferry, Rock the Dock and the Drone Show. On April 24, 2023 Commissioner Kastrop attended the Redwood City Council Meeting where she announced details of Rock the Dock and the Drone Show. Commissioner Kastrop inquired if there is any way to know who is attending the regular Port meeting virtually because she would like to know and believes it would be a value to the Commission.

XI. CLOSED SESSION

- A. CONFERENCE WITH LEGAL COUNSEL (Anticipated Litigation) pursuant to Government Code Section 54956.9 subdivision (d) (one case)**
- B. CONFERENCE WITH REAL ESTATE NEGOTIATOR (Price and Terms of Payment) pursuant to Government Code Section 54956.8**

Chair Garcia convened the Board into a Closed Session at 8:27 AM for the above matters.

Chair Garcia reconvened the Board into Open Session at 9:15 AM.

Chair Garcia stated the Board authorizes staff and legal counsel to pursue legal action in the closed session matter concerning anticipated litigation. There are no other reportable actions from closed session.

XII. ADJOURNMENT — TO REGULAR MEETING OF MAY 10, 2023

After inviting public comment, Chair Garcia confirmed with Executive Director Zortman that there were no members of the public in attendance at the meeting who wished to make public comment on this agenda item. Chair Garcia adjourned the meeting in honor of Julie Snaman, wife to Don Snaman, who recently passed. A motion to adjourn the meeting in honor of Julie Snaman was made by Commissioner Kastrop and seconded by Commissioner Maupin. The motion passed 4-0 by roll call vote with Commissioner Claire having an excused absence. The meeting was adjourned by Chair Garcia at 9:17 AM to its next regularly scheduled meeting on May 10, 2023