



# BOARD OF PORT COMMISSIONERS PORT OF REDWOOD CITY MINUTES

REGULAR MEETING  
WEDNESDAY, 8:00 AM  
MAY 10, 2023

CHAIR: RALPH A. GARCIA  
VICE CHAIR: LORIANNA KASTROP  
SECRETARY: STAN MAUPIN  
COMMISSIONER: RICHARD S. CLAIRE  
COMMISSIONER: NANCY C. RADCLIFFE

## AGENDA ITEM

### I. CALL TO ORDER/ROLL CALL/PLEDGE OF ALLEGIANCE

The Board of Port Commissioners held its regular meeting in person at the Port Administrative Offices and via video/teleconference, pursuant to Government Code Section 54953(e). Members of the public participated in the meeting as well as remotely via the Zoom platform or in person at the Port Administrative Offices. Pursuant to the Ralph M. Brown Act, as amended by AB 361, all votes were by roll call and the meeting was available to the public to attend and provide public comments via audio/video teleconference.

Chair Ralph Garcia, presiding

Commissioners Present: Richard Claire, Nancy C. Radcliffe, Stan Maupin, Lorianna Kastrop and Ralph A. Garcia

Commissioners Absent: None

Port Executives Present: Executive Director, Kristine A. Zortman; Director of Finance and Administration, Rajesh Sewak and Port Attorney, Francois X. Sorba

Commissioner Garcia called the meeting to order at 8:00 AM. Clerk of the Board Linda Alvarado confirmed a meeting quorum with Commissioners Claire, Radcliffe, Kastrop, Maupin, and Garcia in attendance. Commissioner Claire led the Pledge of Allegiance.

### II. PUBLIC COMMENT

Executive Director Zortman recognized Mike Marzano, representing the Sea Scouts, Sequoia Yacht Club and Redwood City Youth Maritime. Mr. Marzano stated commented on the very active weekend activities all over Northern California and at the Port. He thanked the Port for assisting the yacht club with parking .

### III. APPROVAL OF MINUTES — NONE

### IV. APPROVAL OF CLAIMS — APRIL 20, 2023

After inviting public comment, Chair Garcia confirmed with Executive Director Zortman that there were no members of the public who wished to make a public comment on this agenda item. A motion to approve claims dated April 20, 2023 was made by Commissioner Radcliffe and seconded by Commissioner Kastrop. The motion passed by a unanimous voice roll call vote of all Commissioners present.

### V. ORDINANCES — NONE

### VI. RESOLUTIONS

#### A. RESOLUTION OF THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY AUTHORIZING SPECIAL EVENT WITHIN CERTAIN AREA OF THE PORT OF REDWOOD CITY (FOURTH OF JULY CELEBRATION)

Executive Director Zortman introduced Chris Beth, Director, Parks, Recreation and Community Services with the City of Redwood City (City). Mr. Beth requested use of the Port for the Fourth of July Celebration. He also stated traffic control will be facilitated by Redwood City Police Department as well as City Staff. Mr. Beth stated the celebration will include a band, four food trucks and a 20-minute high aerial fireworks show. Commissioner Kastrop inquired if we had learned anything from the May 7, 2023 drone show for July 4<sup>th</sup>. Mr. Beth stated there will be more visibility with the fireworks and that in the future, with an extra sponsor, the City may be able to do both a drone and fireworks show.

After inviting public comment, Chair Garcia confirmed with Executive Director Zortman that there were no members of the public in attendance at the meeting who wished to make a public comment on this agenda item. A motion to adopt the resolution was made by Commissioner Kastrop and was seconded by Commissioner Maupin. The motion passed by a unanimous voice roll call vote of all Commissioners present.

## **VII. MOTIONS**

### **A. MOTION OF THE BOARD OF PORT COMMISSIONERS OF THE CITY OF REDWOOD CITY APPROVING FISCAL YEAR 2023/2024 CALL FOR SPONSORSHIP PROGRAM AWARDEES**

Executive Director Zortman introduced Trish Wagner, Business Development Manager. Ms. Wagner requested the Board of Port Commissioners (Board) approve the fair and equitable awards of sponsorships to various local non-profit organizations. Commissioner Kastrop stated that dealing with budget issues must be difficult to portion and suggested that in the next budget year, she would like the current budget of \$20,000 be increased. Commissioner Kastrop concluded by thanking Ms. Wagner for figuring out the allocations. Commissioner Maupin inquired if there is a funding cap on organizations, and if the organizations present the Board with a detail on how the funds are allocated. Ms. Wagner stated the Port is limited to the budget set in place; she also stated before Covid closures, organizations would present their request before the Board. Ms. Wagner also stated in their request for funding, organizations detailed how the funds are allocated. Commissioner Radcliffe stated she sits on the Board for City Trees and Redwood City Library and will need to recuse herself from any vote related to these two organizations. Chair Garcia stated the approval of City Trees and Redwood City Library be voted separately. A motion to adopt the resolution for all items with the exception of City Trees and Redwood City Library was made by Commissioner Maupin and was seconded by Commissioner Kastrop. The motion passed by a unanimous voice roll call vote of all Commissioners present. A motion to adopt the resolution for City Trees and Redwood City Library was made by Commissioner Maupin and was seconded by Commissioner Kastrop. The motion passed 4-0 by voice roll call vote with Commissioner Radcliffe abstaining.

## **VIII. REPORTS/PRESENTATIONS**

### **DRONE SHOW HIGHLIGHTS**

On May 10, 2023 the Port of Redwood City, in collaboration with Open Sky Productions, hosted a free lighted drone show that featured more than 100 drones taking flight and soaring into the air for a spectacular maritime production, illuminating moving images of jellyfish, boats and many other aquatic visions 400 feet above the bay. Executive Director Zortman presented the Board with a 12-minute drone mockup video with music provided by Open Sky Productions. Executive Director Zortman stated the Port is the first waterfront to do a drone show. She also stated with the incredible turnout, feedback and success the drone show will become an annual event; slated for the first Saturday in May. Executive Director Zortman thanked Trish Wagner for locating and facilitating Open Sky Production's Drone Show. She also thanked Port's field staff on their phenomenal job before, during and after the event. Commissioner Kastrop inquired if a video will be posted onto the website with a comment section. Executive Director Zortman stated yes a video will be posted. Both Commissioners Maupin and Radcliffe thanked staff for the drone show. Chair Garcia stated that the crowd size grew as the evening progressed.

## **IX. EXECUTIVE DIRECTOR'S REPORT**

Executive Director Zortman stated on May 21, 2023 Mid Peninsula Old Time Auto Club's will be showing off their post-war, pre-war vehicles from 9:00 AM – 2:00 PM at the Marina. Executive Director Zortman stated on June 14, 2023 the Port will host Chamber of San Mateo County's Off the Clock – ON THE DOCK!

## **X. MATTERS OF BOARD INTEREST**

Commissioner Kastrop reported on May 7, 2023 she attended the Boat Show. On May 4, 2023 Commissioner Kastrop attended Water, Emergency Transportation Authority (WETA) Board Meeting with discussions included the proposed Fare Program, transitions to zero - emission vessels and mobilizing larger fleets. Commissioner Kastrop stated she really admires the amount of progress that WETA has made.

**XI. CLOSED SESSION**

**CONFERENCE WITH LEGAL COUNSEL (Anticipated Litigation) pursuant to Government Code Section 54956.9 subdivision (d) (4) (one case)**

Chair Garcia convened the Board into a Closed Session at 8:48 AM for the above matter.

Chair Garcia reconvened the Board into Open Session at 9:26 AM.

Chair Garcia stated no reportable actions from closed session.

**XII. ADJOURNMENT — TO REGULAR MEETING OF MAY 24, 2023**

After inviting public comment, Chair Garcia confirmed with Executive Director Zortman that there were no members of the public in attendance at the meeting who wished to make a public comment on this agenda item. A motion to adjourn the meeting was made by Commissioner Radcliffe and seconded by Commissioner Maupin. The motion passed by a unanimous voice roll call vote of all commissioners present. The meeting was adjourned by Chair Garcia at 9:27 AM to its regularly scheduled meeting on May 24, 2023.